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### Meeting of the Executive Committee of the Council of Hope College

Abel T. Stewart

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31 July 1866

Holland, Michigan

At the first meeting of the executive committee of the Council of Hope College, President Philip Phelps Jr. was in the chair. Also present were Rev. Seine Bolks, Henry G. Decker, Rev. Peter J. Oggel, and Rev. Abel T. Stewart. Dr. Albertus C. Van Raalte was not present due to his being in the Netherlands this summer.

*Minutes of the Executive Committee of the Council of Hope College*, pp. 1-4.

(page numbers corresponding to those on manuscript written in bold and in parentheses)

(1)

Holland City Mich. July 31, 1866 ✓

The Executive Committee of the Council of Hope College held their first meeting in the College Library at 9 O'clock A.M. July 31, 1866.

Present Present Rev. Doctor Phelps in the chair. S. Bolks. Henry G Decker. P.J. Oggel. Abel T. Stewart. The meeting was opened with prayer by the Rev Philip Phelps President of the College.

Opening of the Meeting

Acts of the Com. The minutes of the session of the Council held in Commencement week were read.  
Res. 1. That Prof P.J. Oggel receive at the rate of eight dollars per week for his services as Assistant Editor from March 1<sup>st</sup> to Sept 1<sup>st</sup> 1866.

De Hope Res. 2. That the Pres. Secty. and Treasurer be a committee with discretionary power to change the help as maybe necessary in the Printing office  
Res 3d, That \$200 be temporarily loaned from the Endowment Fund to meet any deficiency needed to publish the first volume of De Hope.

Fees Res. that instead of the previous charge of \$10. a year, there be a charge of \$4 per Term for each Student. The bills to presented & paid at the  
(2) beginning of the Term.  
Res. that \$32.40 be considered the just amount necessary to equalize Prof Oggel's salary with that of Prof Beck's up to July 1<sup>st</sup> 1866.

Janitor Res. that \$70. be appropriated to secure the services of a Janitor.  
Res. that \$700 including all previous deficiencies be temporarily borrowed from the Endowment Secured for Lex J. Borths[?].  
The accounts of Doctor Phelps as Endowment Agent were presented by him.

Endowment Agent, Phelps They were audited and found correct. And the secretary was instructed to write to the Treas. Of Gen. Synod requesting him to refund to refund[?looks like it was written twice] to the Council for Doctor Phelps the amount of his expenses as Endowment Agent.  
Doctor Phelps presented an account of all the expenses which have been incurred by him for the Institution including the Printing House, the Searcher, Repairs, Commencement expenses, Counting out expenses Etc. These with their vouchers were examined and the various bills were allowed and ordered to be paid.

Printing House. The Accounts of Printing House etc were audited and the Secty requested to send a Statement of the endowment  
(3) Fund to John A.[?] Bower asking him to refund the amounts due to the Treasurer of the Council.  
\$100 were voted to Wm B Gilmore for services as Tutor in music the last year. His salary was there fixed at \$100 a year  
\$200 were voted as a loan to the 2d church of Holland on a first Mortgage.

Book Keeper Editor & Instructor Res. that Cornelius Doesburg be appointed to fill the position of Book Keeper of the College. Assistant Editor of De Hope and Instructor in Modern Languages in the College and Preparatory Classes, with a salary of \$800 per annum. As book Keeper he is to open

Doesburg and keep a set of books by Double Entry, which are to include all the College accounts from the beginning & from which he is to draw a quarterly statement to be certified by the Treasurer, for the information of the Executive Committee.  
As Assistant Editor of De Hope he is not to be held responsible for the character and contents of the paper, nor is he to have control over its columns, but his duty shall be to translate into Dutch the articles & items furnished for the purpose by the Editor. To revise the  
(4) proof sheets. To aid in making up the Form. To attend to the general business interests of the office, including matter pertaining to the Searcher, and as Instructor in Modern Languages he is to give instruction in Dutch, German, & French so far as may be found consistent with other duties specified. It is expected that in his acceptance his time of service & salary begin Sep 1 1866  
Res. that the Church of Zeeland receive a loan of \$1000 on giving the proper security.  
The meeting adjourned, and was closed with prayer by the President

Abel T. Stewart Secretary.

(5)

August 23. 1866.

opening Present Acts The Ex. Com. met in the Study of Doctor Phelps at 9. A.M. on Aug 23d 1866.  
The Rev Doctor Phelps offered prayer. Present Rev Doctor Phelps in the chair, and Rev. Messrs Oggel and Stewart.  
Res. that the Book Keeper present a monthly financial Statement, certified by the Treasurer. And the Pres. Treas. And Secty be a Com. to receive such statement.  
Res. that a set of Books be purchased.  
Res. that the Treasurer send on the Treas. Of Gen. Synod the endowment notes in hand for his signature and that hereafter he send them as they come in.  
A letter was received from C. Doesburg signifying his acceptance of his appointment given in resolutions on page 3.  
Res. that we take immediate measures to establish a Germinal Class for the Ladies Department of Hope College and that the Pres. Treas. And Secty be a Com. to carry this into effect.  
Female Instruction Recitation Res. that \$400 be appropriated for making temporary provision for additional recitation ---[?] for the College.

(6)

Dec 5. 1866

Res. that we adjourn. The Rev Mr. Stewart closed with prayer.

Abel T. Stewart. Secty

Opening Present Acts Aug[?] 6 Page 55 Tutor Shields The Ex. Com. met Dec 5. 1866 in the study of Doctor Phelps.  
The President opened with prayer.  
Present Rev Doctor Phelps in the chair. S. Bolks, P.J. Oggel, Henry G Decker, Abel T. Stewart.  
The minutes of the previous meetings were read.  
Mr. Shields having declined his appointment as Tutor in the College it was resolved that the arrangement made by the pres. Wjth William and Pieter Moerdyk and A H be recommended to the Board of Education for their approval.