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H99-1368. Campus Safety Department. Records, 1972-[ongoing]. 0.75 linear ft.

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H99-1368. Campus Safety Department.
Records, 1972-[ongoing]. 0.75 linear ft.

Abstract

Formerly the Department of Public Safety, Campus Safety focuses on the safety and security of campus members and visitors and is responsible for all the paperwork created by the department's normal operations. The office takes care of general incident reports, vehicle and bicycle registrations, parking citations, annual report statistics, key requests, work orders for the Safety Systems Specialists, and much more. The department is also responsible for dispatching the officers on all calls that come in on Hope College's 911 emergency phone line. Collection contains Administrative and Academic Fire Evacuation and Emergency Plans, annual reports, brochures, memorandums, security alerts, biographical information on staff members Martin Michielsen and Glenn Bareman, correspondence from former Director of Public Safety, Ray Gutknecht (1988-1991), and 1986-1987 court documents describing the appeal by the college's public safety department to the State of Michigan concerning deputy status within the Ottawa County Sheriff's Department and Holland Police Department.

Accession No: H99-1368
Provenance: Campus Safety Department
Donor: Campus Safety Department
Processed by: Sarah Walters, October 1999

Scope and Content

Collection contains annual reports, brochures, memorandums, security alerts, biographical information on staff members Martin Michielsen and Glenn Bareman, correspondence and court documents.

Container List

Box 1

Annual Reports, 1972-1992 (18 folders)

Box 2

Annual Reports (cont.), 1993-1995, 1998
Administrative and Academic Fire Evacuation and Emergency Plans, n.d.
Brochures, n.d., 1992-1997
Clippings, 1973-2003, 2010-[ongoing]
Correspondence, Director of Public Safety, Ray Gutknecht, 1988-1991
Court Case, 1986-1987
Faculty/Staff Motor Vehicle Regulations, n.d., 1995-1996, 2008
Memorandums, n.d., 1974-1985, 2003
Occupational Health & Fire Safety Division, 1996

Security Alerts, n.d., 1993-1999
Staff

Glenn Bareman, 1974

Martin Michielsen, 1974