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**H89-1052. Academic Affairs Board.**
Records, 1963-[ongoing]. 3.00 linear ft.

**Abstract**

Records of the Academic Affairs Board, which addresses changes and concerns relating to the academic program at Hope College. Includes records of the chairman, correspondence, and board files on a variety of topics.

**Accession No:** H89-1052  
**Provenance:** Academic Affairs Board  
**Donor:** Hope College  
**Processed by:** Larry J. Wagenaar, March 1994  
Geoffrey D. Reynolds, March 1997  
Ena Brooks, March 1999

**History**

The Academic Affairs Board began as part of the new committee/board governance structure implemented by Hope College in 1968. Its primary mission is to review and approve changes in the curriculum, address concerns raised by faculty and administration that pertain to the academic program, and provide oversight for departmental and divisional academic activities.

**Scope and Content**

There are four series that make up the Academic Affairs Board collection. They include the CHAIRMAN’S RECORD, CORRESPONDENCE, BOARD FILES, and MINUTES.

The CHAIRMAN’S RECORD series (1975-1992) is comprised of materials the chair of the committee maintained in a ring binder. There is some duplication with the BOARD FILES. This material is arranged in original, roughly chronological order.

CORRESPONDENCE (1977-1989) is mainly composed of letters written to the chairman or the committee by various members of the Hope community. They reflect some of the topics covered in the BOARD FILES.

The BOARD FILES series (1978-1989) represents the core of the collection and is arranged topically. Curriculum development, how student grading is handled, library issues, international education, and grade inflation are a few of the issues covered here.

Finally, the MINUTES series (1968-ongoing) includes the minutes of the Academic Affairs Board. These files were transferred to this collection from archives files. Prior to 1989 the minutes contain some supporting materials for board meetings.

**Container List**

Box 1

CHAIRMAN’S RECORD
Academic Affairs Board
H89-1052

Actions Taken, 1975-1979
Miscellany (with index), 1977
Supporting Materials, 1975-1992 (4 folders)
Unfinished Business, 1975-1979

CORRESPONDENCE
Correspondence, 1977-1989 (5 folders)

BOARD FILES
Academic Support (Skills) Center, 1978, 1985
Advising, 1986
Alternate Degrees, 1978-1979
Anchor and Milestone Internships, 1979
Bachelor of Music Degree, 1979
Bachelor of Science Degree - Chemistry, 1980-1983
Bilingual Programs, 1975
Continuing Education, 1975, 1982
Core
Implementation
Non-western Studies, 1978-1979
Core Curriculum Review

Cultural Affairs Committee
Cultural Affairs, n.d.
Dance, 1984
Dutch Studies, 1982
English-Communication Composite Major, 1982-1983
Faculty Recruiting Strategies, 1983
Final Exam Policy, 1986-1987
Five Year Plan for Academic Development, 1976
Foreign Language, 1978-1979
Gifted Students, Ad-hoc Committee, n.d.
Grade Inflation, 1978-1979
High School and College Teachers, 1981
IDS 101 Encounter with the Arts
IDS/Senior Seminar, 1976
International Education
Committee Report
General, 1983, 1987
International Studies Major
Exxon Grant Application - Internationalizing the Curriculum, 1983
Lilly Team Proposal, 1983
Math Tutoring, 1982-1983
Mid-Term Grades
Minority Affairs Committee, n.d.
Minors (Academic), 1979, 1983
NCA Materials, 1983
NEH, Exxon Grants
Nursing, 1980-1982
Off-Campus Study, 1982-1983
Pass-Fail, 1982, 1987
Physical Education, 1981
Pledging (no action)
“Pattern of General Course Requirements for the Hope A.B. Degree,” 1978
Professional Education and the Christian Liberal Arts College, 1973
Skill Standards, 1976
Strategic Plan for the Academic Program, 1984
Status of Women, 1981
Student Pay/Credit (Student Employees in Departments), 1985
Tracking, 1978
SPARS Database, 1981
SSAC/Registrar, 1978-1979
Waivers, 1978
Writing Skills, 1976-1979

Box 2

MINUTES